



Summer Camp Coordinator - Job Description

Role Title:	Summer Camp Coordinator
Reports To:	Camp Director
Positions Supervised:	Summer programming missionaries at Camp des Iles

Overview of Role

Camp is the greatest! It is a place of transformation, of coming closer to God, making lifelong friendships and of growing in our faith. There is no place like camp to have an impact on youth and on young adults. The Summer camp coordinator is at the heart of a healthy and exciting ministry. Part of their responsibilities are: planning the summer, the publicity, the registration of campers, hiring summer missionaries (personnel) (counselors, animators, chapel speakers) and making sure everything goes smoothly on the ground.

Empowered by the Director, the Summer camp coordinator, with the tools and resources provided, is entrusted with fulfilling the purpose of One Hope Canada both personally and within their camp, and is responsible for all programming aspects of the summer camp.

One Hope Canada is considered a Religious Order under the provisions of the CRA and as such, missionary employment with One Hope Canada is seen as following God's unique invitation. Members, and those aspiring to be members, must be in agreement with standards of spiritual and personal suitability, and are therefore required to sign a Statement of Affirmation annually.

Primary Objectives

- To present the Gospel, particularly to those having the least opportunity to hear of Christ, and especially to children and youth, and to disciple believers for living and serving through His church
- To accomplish the preceding objective through camping ministry, by effectively planning summer programs and as needed other activities related to Camp des Iles.

Key Responsibilities

The summer camp coordinator is responsible for accomplishing the evangelism and discipleship ends of One Hope Canada through their camp program and ensuring the Gospel is a part of all aspects of camp and other ministries by:

- Hiring, training and overseeing all summer personnel.
- Recruiting and monitoring summer missionaries and chapel speakers to ensure the Gospel is shared effectively and appropriately for the age group.
- Ensuring camp is fun and safe.
- Creating a training week for summer missionaries that fits into ACQ (association des camps du Québec) criteria.
- Training personnel on Child Safety and Protection using “In Safe Hands.”
- Monitoring activities to ensure safety procedures are followed.
- Promoting the camp within the local church and community.
- Managing crises as they arise and follow appropriate procedures.
- Ensuring the confidentiality of private information of missionaries, volunteers, summer missionaries, campers, etc. As per the One Hope Canada Privacy Policy.
- Managing the summer budget.
- Developing and maintaining a healthy and reliable personal support team achieving 100% of the assigned Support Target.

Core Competencies

- Passion for the Gospel
- Entrepreneurial spirit
- Time Management
- Team Building
- Leadership Skills
- Finance Management
- Communication
- Planning and Organizing
- Self-Motivation
- Good Judgment

Job Requirements

- Follower of Christ

Salary

This role as Summer Camp Coordinator at Camp des Iles requires the individual to raise their own financial support. While this may seem daunting, One Hope Canada has a robust coaching program to help missionaries succeed. We provide hands-on guidance, practical resources, and a one-year personalized training to ensure missionaries can build a strong network of financial partners who believe in their ministry. With partner support, missionaries are well-prepared to focus on what truly matters—transforming lives at camp—without feeling overwhelmed by the support-raising process. The more the camp grows the more there will also be opportunities for the camp to offer remuneration.

How many hours

- In the summer: be present at camp for the duration of the summer season.

- In the off-season: 5-10 hours a week of preparation and administration and a possibility of visiting churches.

Education and Experience

- Post-secondary education in a related field is an asset
- Experience with camping ministry is a must

Physical Demands

While performing the role of a Summer Camp Coordinator it is important to be able to move around the camp site and participate in skills and activities.