



**Dorion Bible Camp and Conference Centre
A Ministry of One Hope Canada**

SITE MANAGER JOB POSTING

Position Description

One Hope Canada is currently seeking a Site Manager for Dorion Bible Camp and Conference Centre in Thunder Bay Ontario. The ideal candidate for this position will have the experience, training and capabilities to provide effective supervision and facilitation of the safety, maintenance and upkeep of the camp property, including the buildings, equipment and associated systems.

These responsibilities are to be carried out in a manner that will glorify Jesus Christ and fulfill the Purpose and Mission of One Hope Canada and Dorion Bible Camp. The individual will be a follower of Christ, in good standing with an Evangelical Church and able to subscribe to the One Hope Canada doctrinal statement, as well as to the principles and practices of the Mission. The Site Manager serves under and reports to the Ministry Director of Dorion Bible Camp.

Ministry Overview

Dorion Bible Camp & Conference Centre is one of many camps owned and operated by One Hope Canada. DBC has been in operation since 1946 in Dorion, just 50 minutes east of Thunder Bay, Ontario. One Hope Canada is considered a religious order under the provisions of the CRA. As such, missionary employment with One Hope Canada is seen as a response to God's unique invitation. Members, and those aspiring to become members, must be in agreement with standards of spiritual and personal suitability; therefore, they are required to sign a Statement of Affirmation annually.

Primary Responsibilities

- Provide preventative maintenance/repairs on all grounds, buildings and equipment
- Maintain government standards on water, sewage, heating, fire protection and electrical systems
- Set budgets and provide financial reports
- Estimate and present costs for approval on all major repairs, projects and equipment
- Perform or oversee winter heating needs and snow removal
- Ensure all work is performed in accordance with health and safety regulations
- Perform or oversee all janitorial services
- Other duties as requested by the Ministry Director

A more detailed job description is available on request.

Financial Arrangements

The successful candidate becomes a full time Missionary with One Hope Canada. This is not a salaried position. Accepted candidates are required to acquire a support base of monthly donors and are able to begin their assignment once they have salary in place, as approved by One Hope Canada. The camp provides a small monthly contribution towards the required support out of their operating budget.

General Information

- Housing - Camp will provide housing if needed, with utilities included
- Schooling – Local elementary school; high school in Red Rock
- Churches – **Red Rock**- Catholic -**Nipigon**-Baptist, Anglican, Pentecostal, United, Lutheran, Catholic, **Dorion** – Evangelical Free
- City of Thunder Bay (population 110,000) 50 minutes from Camp Dorion

Please visit the camp website at www.campdorion.ca to learn more about camp or the One Hope Canada website at www.onehopecanada.ca.

Interested candidates should submit a resume and cover letter by email to: Stephen Johnson (Ontario Field Director) at sjohnson@onehopecanada.ca and Donna Barron (DBC Board Chair) at annodbarron@shaw.ca.

We thank all interested applicants. Review of applications will begin immediately; however, applications will be accepted until the position is filled.

400 Bible Camp Road, Dorion, Ontario, P0T 1K0

Office Tel: 1 807 630 8246

www.campdorion.ca

www.onehopecanada.ca