

DALLAS VALLEY RANCH CAMP

Executive Director Job Posting

Title: Executive Director

Responsible To: Dallas Valley Ranch Camp Board of Directors

Primary Objectives

- To present the Gospel, particularly to those having the least opportunity to hear of Christ, and especially to children and youth, and to disciple believers for living and serving through His church.
- To accomplish the primary objective through camping ministry, by effectively leading a team to manage programs, sites, administration, and all other activities related to Dallas Valley Ranch Camp.

Purpose: As Executive Director you will lead our team as we engage campers with the life-transforming message of Jesus in the fun and exciting atmosphere of Dallas Valley Ranch Camp. This camp ministry is situated 20 minutes north of Regina overlooking a picturesque prairie valley. DVRC has been operating for nearly 40 years and now hosts up to 2,000 campers every summer and caters to a variety of guest groups throughout the year.

The Executive Director reports to a local camp board as part of our national organization, One Hope Canada. Your priorities will include caring for campers, leading our team of personnel and volunteers, and managing the budget and facilities. It's an awesome place to serve in God's kingdom and you will work with a great team as you witness lives changed for eternity.

If you have a servant heart for sharing Jesus' love with campers, developing young leaders and building on the foundation of a well-established camp, PLEASE APPLY.

Please submit a cover letter and resume to board@dallasvalley.com by Oct. 1, 2022.

Qualifications and Responsibilities

Spiritual Leadership

The Executive Director needs to have a close relationship with Jesus in order to model servant leadership to our campers and team.

- Applicants should have experience leading Bible studies in small and large groups and in mentoring young people. A Bible college degree or previous ministry experience is an asset.
- The ideal applicant will have Christian camp experience, especially at Dallas Valley Ranch Camp.
- The Executive Director must be in agreement with One Hope Canada's articles of faith and doctrine as well as the code of conduct.

Leading Campers

The Executive Director has a heart for connecting with campers.

- The Executive Director strives for excellence as they oversee the programs and activities that will allow our campers to have a fun, memorable, and safe camp experience.
- Applicants are approachable, intentional and relatable as they interact with campers and personnel, whether giving high-fives or sitting down with campers and personnel for heart-to-heart chats about real life issues.
- Applicants are excited to show campers the love of Jesus.

Leading Personnel

The Executive Director leads a team of full-time personnel as well as summer personnel and volunteers.

- Applicants need to be able to care for the spiritual health of the personnel by leading Bible studies and prayer times.
- Applicants should have experience with hiring and recruiting personnel and volunteers, training them, holding them accountable and inspiring them.
- The Executive Director is well-organized and capable of delegating and communicating effectively to ensure the camp is operating with excellence.

Community Relations

Dallas Valley Ranch Camp cannot function without the support of our community and the Executive Director is a vital representative to our surrounding area.

- Applicants will strive to create a connection with parents of campers as they entrust their children to our ministry.
- Applicants will develop working relationships with many local churches, and seek to be involved within a local church community.
- Applicants are capable of cooperation with schools, other ministries, governments agencies, camping associations and other business contacts.
- Applicants will seek opportunities to inform and engage our community with our vision through appropriate and innovative marketing and fundraising strategies.

Administration

The Executive Director will oversee the administration of camp finances, facilities and programming.

- The Executive Director works with the board to produce an annual budget and must be capable of tracking and managing finances.
- Dallas Valley is a not-for-profit organization. Since donations are a key part of our budgeting plan, applicants will demonstrate the ability to build a strong network of donors.
- Applicants will give oversight to our office personnel to ensure tasks such as camper registrations and rental group bookings are handled promptly and professionally.
- Dallas Valley is a large property with a variety of buildings, equipment and horses. Applicants will manage our team to keep camp functioning effectively.

- The Executive Director reports to a local board of directors. Applicants are capable of developing meeting agendas, generating progress reports and acting upon board directives.
- Dallas Valley Ranch Camp is a member of One Hope Canada, and the Executive Director will coordinate with the One Hope Canada organization to ensure we are following approved policies and procedures.