



## Camp Director Job Description

**Role Title:** Director  
**Reports To:** Field Director and Ministry Point Board  
**Positions Supervised:** All year round and summer missionaries at Faith Bible Camp

### Overview of Role

One Hope Canada is considered a Religious Order under the provisions of the CRA and as such, missionary employment with One Hope Canada is seen as following God's unique invitation. Members, and those aspiring to be members, must be in agreement with standards of spiritual and personal suitability, and are therefore required to sign a Statement of Affirmation annually.

Empowered by the Field Director and the Ministry Point Board, the Director of Faith Bible Camp, with the tools and resources provided, is entrusted with fulfilling the purpose of One Hope Canada both personally and within their camp and is responsible for all aspects of the camp. Directors will devote their full time and effort, energies, and abilities, as reasonably required, at the discretion of the Field Director, for the proper and diligent fulfilling of their responsibilities with One Hope Canada.

The successful candidate becomes a part time Missionary with One Hope Canada. This is not a salaried position. Accepted candidates are required to acquire a support base of monthly donors and are able to begin their assignment once they have salary in place, as approved by One Hope Canada.

Faith Bible Camp is making a transition in our programming to focus on running mobile day camps. To achieve the potential that we see for our ministry we are looking for a director that will be supported by our current volunteer working board. In the previous year we operated around Wetaskiwin, Pigeon Lake, and Rocky Mountain House.

### Primary Objectives

- To present the Gospel, particularly to those having the least opportunity to hear of Christ, and especially to children and youth, and to disciple believers for living and serving through His church
- To accomplish the primary objective through camping ministry, form meaningful relationships with supporters and venues, administration, and all other activities related to Faith Bible Camp.

### Key Responsibilities

Responsible to accomplish the evangelist and discipling ends of One Hope Canada through their camp program and ensure the Gospel is a part of all aspects of camp and other ministries

- Work with personnel to plan, develop, manage, and coordinate camp programs and activities, providing training and ensuring safety and child protection. 25%
- Ensure that the core values and organization policies of One Hope Canada are adhered to. 15%
- Develop and manage the camp budget ensuring fiscal management and controls are in place and followed. Ensure adequate cash flow through fundraising to sustain the programs and ministry. 15%
- Develop and maintain good public relations through effective vision casting, communication and promotion to the general public, campers, prayer partners and the local churches. 25%

- Monitor all aspects of the camp ministry to ensure risk management and safety procedures are in place and followed. 10%
- Work under the authority of the Field Director and the Camp Board, maintaining good, frequent, and effective communications. 5%
- Maintain all required records and reports in a secure location and ensure all required reporting is completed on time. 5%
- Ensure the confidentiality of private information of missionaries, volunteers, summer missionaries, campers, etc. will remain confidential as per the One Hope Canada Privacy Policy.

### **Core Competencies**

- Passion for the Gospel
- Time Management
- Self-Motivation
- Leadership Skills
- Finance Management
- Team Building
- Communication
- Planning and Organizing
- Good Judgement

### **Job Requirements**

- Follower of Christ
- Home office / workspace
- 18-30 hours a week / averaged over the year
- Comfortable with highway driving
- Obtain a Criminal Record Check and Vulnerable Sector Check

### **Education and Experience**

- Post-secondary education in a related field is an asset
- Experience with camping ministry is a definite asset

### **Physical Demands**

While performing the role of a Camp Director it is important to be able to move around the camp site and participate in skills and activities.

### **Contact Info**

Alberta Field Director – Dan Screpnek  
Faith Bible Camp Chairman – Colin Fowell

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[chairmanfbc@gmail.com](mailto:chairmanfbc@gmail.com)

### **Websites**

One Hope Canada  
Faith Bible Camp

<https://onehopecanada.ca/>  
<https://faithbiblecamp.ca/>